

Academic Honesty Plagiarism Tutorial

Seneca Libraries' Recommendations for Faculty

<http://library.senecacollege.ca/Faculty/ahtutorial.html>

Topic	Question	Recommendation	Action
Assigning the Tutorial	Should I assign this tutorial to all of the students I teach?	<ul style="list-style-type: none"> The tutorial should be systematically administered to ensure all Seneca students complete the tutorial while avoiding duplication and repetition. 	Assign the tutorial to a <u>single</u>, first semester course in each program e.g. Student Success
	Should I assign a grade for the tutorial?	<ul style="list-style-type: none"> Because grades act as incentives for students, if the tutorial is not graded, students may not feel it's an important part of the curriculum and may not make it a priority. 	As an incentive to students, some form of grade may be assigned upon completion of the tutorial.
	Should I use the quizzes created for the tutorial?	<ul style="list-style-type: none"> While you do have the option to assign only the tutorial, the quizzes will assist with grading and help demonstrate whether the concepts in the tutorial were understood or whether further instruction is needed. The quizzes also help measure the merit of the tutorial. 	The pre and post quizzes may be used with the tutorial to serve as the "assignment" for grading as these quizzes measure comprehension of the tutorial concepts.
	Should I assign the tutorial during class time or as a take-home assignment?	<ul style="list-style-type: none"> The pilot project revealed that more students complete the tutorial if it is administered during class with the faculty present. Realistically, labs and class time are not always available. Therefore, if the tutorial is taken home, students should be encouraged to <u>immediately</u> contact: librarytechhelp@senecac.on.ca if they experience any technical issues. 	If possible, administer the tutorial during class time.
Collaborating with a Liaison Librarian	What if I have questions about the tutorial content or the administration of the tutorial?	<ul style="list-style-type: none"> A librarian can contextualize the tutorial for you and your students. Should you choose to run the tutorial during class time in a lab a library staff member may be available to assist you. 	If required, invite a library staff member to be present when your students are completing the tutorial.
Collecting Research Data	Will tutorial results be tracked college-wide?	<ul style="list-style-type: none"> To monitor the merit of the tutorial and the level of plagiarism knowledge among Seneca students, quiz results should be collected and analyzed. 	To enable Seneca-wide tracking of the tutorial, please send your students' quiz results to your library contact. All names will be removed before analysis.
Technical Support	What should I do when the tutorial won't run properly?	<ul style="list-style-type: none"> The library is the first point of contact for any technical issues. The library will work in conjunction with ITT to solve any technical issues. 	<p>For technical help: librarytechhelp@senecac.on.ca</p> <p>Technical Coordinator: Jennifer Peters-Lise x2070</p> <p>Technical Contacts @ your Campus Library:</p> <p>Newnham: Daisy Collins x2760 King: Autumn Piette x5191 Seneca@ York: Alana Otis x3328 Markham: Angela Heath x7528</p>